

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

**High School Board Room
September 14, 2015
7:30 p.m.
Agenda**



I. OPENING PROCEDURES

- A. ***Call to Order***
- B. ***Recording of Attendance by the Secretary***
- C. ***Pledge of Allegiance***

II. **APPROVAL OF MINUTES OF AUGUST 24, 2015**

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

- A. *Clarity Service Group Agreement*

The Administration recommends approval of the Clarity Service Group contract addendum for substitute classroom behavior support for the anticipated period of 8-10 weeks. (V, A)

- B. *2015-2016 Waiver Agreement*

The Administration recommends approval of the 2015-2016 waiver agreement for student #091501. (V, B)

VI. BUSINESS AND FINANCE

- A. *Accounts Payable*

***The Administration recommends approval of the bills to be paid as of September 14, 2015. (VI, A)**

- B. *Treasurer's Report and Investment Report*

***The Administration recommends approval of the Treasurer's Report and Investment Report for the month of June, 2015 and July, 2015. (VI, B)**

VII. SUPPORT SERVICES

VIII. PERSONNEL

A. *Certificated Staff*1. *Appointment*

The Administration recommends approval of the following certificated staff (*pending receipt of required documentation*): (VIII, A-1)

Michelle Peralta, .5 Spanish Teacher, Southern Lehigh High School, at Bachelors, Step 14, an annual salary of \$23,348.50, effective August 31, 2015. This is a new position.**

***The salary listed is for the 2014-2015 school year and the 2015-2016 salary will be determined after the school year begins.*

2. *Change in Status*

The Administration recommends approval of the change in status of Casey Cooperman, .5 Elementary Teacher, an annual salary of \$23,348.50 to 1.0 Elementary Teacher an annual salary of \$46,697. This change is due to increased enrollment.

3. *Increment Requests*

*The Administration recommends approval of the following increment requests, effective September 1, 2015:

Victoria Butz, Masters to *Masters +15*

Melanie DeSanctis, Masters to *Masters +15*

Brenton Ditchcreek, Masters +15 to *Masters +30*

Samantha Filler, Bachelors to *Bachelors +15*

Lorraine Frasch, Masters +15 to *Masters+30*

Angela Fulmer, Bachelors +15 to *Bachelors +30*

Melissa Greenawald, Bachelors +30 to Masters

Elissa Gruber, Bachelors +15 to Masters

Tina Lebrecht, Masters +30 to Masters +45

Shannon Mauro, Bachelors +15 to *Masters*

Vera Marston, Masters to *Masters +15*

John McDonald, Bachelors to *Bachelors +15*

Merrilyn Pyscher, Bachelors+30 to *Masters*

Dianna Riegel, Masters +15 to *Masters +30*

Thomas Ruhf, Bachelors +30 to *Masters +15*

Lauren Tocci, Bachelors +30 to *Masters*

Rose Touma, Bachelors +15 to Bachelors +30;

3. *Substitutes*

*The Administration recommends approval of the following substitute teachers for the 2015-2016 school year:

Tracy Buttilo, Elementary K-6; Special Education K-12

Mary Hostetter, Reading Specialist PK-12; Elementary K-6

B. *Noncertificated Staff*

1. *Unpaid Leave*

*The Administration recommends approval of unpaid leave of the following staff:

Judy Lynch, Instructional Assistant, Joseph P. Liberati Intermediate School, October 9, 12, 2015 and January 7, 2016

Diane Price, Cafeteria Worker, Southern Lehigh High School, September 15, 2015

Veronica DeBlois, Licensed Personal Care Assistant, Southern Lehigh Middle School, November 17, 2015

2. *Resignation*

*The Administration recommends accepting the resignation of Lynn Lanari, Secretary, Southern Lehigh High School, end of business day September 4, 2015.

3. *Appointment*

*The Administration recommends approval of the following staff: (VIII, B-3)

Amanda Hahn, RTII Instructional Assistant (5.75 hours/day), Hopewell Elementary School, an hourly rate of \$18.26, effective August 25, 2015. Ms. Hahn will fill the position due to the resignation of *Nicole Wild*.

Mark Evans, Instructional Assistant (5.75 hours/day), Southern Lehigh High School, an hourly rate of \$18.26, effective September 8, 2014. Mr. Evans will fill the position due to the resignation of *Katie Steele*.

Amber Neetz, Instructional Assistant (4 hours/day), Southern Lehigh High School, an hourly rate of \$18.26, effective September 15, 2015. This is a new position.

4. *2015-2016 Substitutes*

*The Administration recommends approval of the following substitute staff for the 2015-2016 school year:

Jessica Makowski, Substitute Instructional Assistant, an hourly rate of \$16.01

Matthew Capehart, Substitute Instructional Assistant, an hourly rate of \$16.01

Mary Hostetter, Substitute Instructional Assistant, an hourly rate of \$16.01

5. *Transfer*

*The Administration recommends approval of the transfer of Tina Lentz, from Lower Milford Elementary School Secretary (8 hours/day) to Southern Lehigh High School Secretary (7.5 hours/day).

6. *Retirement*

The Administration recommends approval of the retirement of Luther Lutz, HVAC Maintenance Staff, effective end of business day **October 8, 2015. Mr. Lutz has been a district employee for 17 years.**

7. *Deny FMLA*

*The Administration recommends denying the request of George Mayer, Custodian, Southern Lehigh High School for FMLA Leave.

C. *Extra-Compensatory Positions*

1. *2015-2016 Extra-Curricular Advisors*

*The Administration recommends approval of the following extra-curricular advisors, for the 2015-2016 school year, at the listed stipends**:

<u>Stephanie Donald</u>	Class Advisor, Freshman	\$1063**
<u>Kaytlyn Byers</u>	Class Advisor, Sophomore	\$1168**
<u>Jessica Swartz</u>	Class Advisor, Junior	\$1915**
<u>Amy Bausher</u>	Class Advisor, Senior	\$2197**
<u>David Long</u>	Speech and Debate	\$2576**
<u>Marlo Spritzer</u>	HS Newspaper	\$2075**
<u>Lynne Kelly</u>	Honor Society	\$1164**
<u>Matthew Wehr</u>	Drama	\$2430**
<u>Matthew Wehr</u>	Choral Music HS	\$4125
<u>Lee Zeisloft</u>	Varsity	\$1888**
<u>Beth Dottery</u>	Scrimmage Scholastic#	\$823**
<u>Patricia Smiley</u>	Scrimmage Scholastic#	\$823**
<i>#Shared position and 50/50 total stipend.</i>		
<u>Bonnie Organski</u>	FBLA	\$860.50**
<u>JoAnn Peralta</u>	FBLA	\$860.50**
<i>#Shared position and 50/50 total stipend.</i>		
<u>Robert Gaugler</u>	Robotics	\$2430
<u>Jessica Swartz</u>	Dance Team	\$3002**
<u>Lauren Tocci</u>	HS Yearbook	\$3565**
<u>Troy Ruch</u>	Student Senate Advisor, HS	\$2576**
<u>Thomas Beaupre</u>	Key Club	\$2261**
<u>Douglas Roncolato</u>	SADD	\$1620**
<u>Matthew Wehr</u>	Broadway Musical	\$3432**
<u>Amy Bausher</u>	Teen Counseling#	\$1083.50**
<u>Linda Gross</u>	Teen Counseling#	\$1083.50**
<i>#Shared position and 50/50 total stipend.</i>		
<u>Joy Rice</u>	CEI Grant Coordinator	\$1390
<u>Annie Snyder</u>	CEI Grant Coordinator	\$1390
<u>Blaze Meyers</u>	CEI Grant Coordinator	\$1390

**The stipends listed are for 2014-2015. The 2015-2016 stipends will be determined after the start of school year.

2. *2015-2016 Mentor*

*The Administration recommends approval of Joan Imms Geiser, mentor for Michelle Peralta, .5 Spanish Teacher, from August 31, 2015 through August 30, 2016, a stipend of \$700.

3. *2015-2016 Detention Monitors*

*The Administration recommends approval of the following Detention Monitors, a rate of \$42.28 per hour, for the 2015-2016 school year:

- Jennifer Jaen
- Justina Viola
- Rose Touma
- Michael C. Bjelobrk
- Shannon Mauro
- Matthew Greenawald
- Anne Sikorski-Schneider
- Bradley Siesko
- Michael Fay
- Brenton Ditchcreek
- Bonnie Organski
- Linda Gross
- Stephanie Donald
- Maureen Elliott

D. *Coaching Staff*

1. *Resignation*

*The Administration recommends accepting the resignation of Caitlyn Rockel, Assistant Middle School Field Hockey Coach, effective August 27, 2015.

2. *Appointment*

*The Administration recommends approval of the following coach (due to the resignation of Caitlyn Rockel), effective August 28, 2015 through the end of the 2015-2016 season:

<u>Rosemary Grube</u>	Asst. MS Field Hockey	\$2305 (pro-rated)
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3. *Volunteers*

*The Administration recommends approval of the following volunteer coach for the 2015-2016 school year:

<u>Kelli DiCesare</u>	MS Cross-Country
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4. *Unpaid Internship*

*The Administration recommends approval of an unpaid internship for Katherine Gallagher, DeSales University student. Ms. Gallagher will be completing 270 hours of athletic experience under the supervision of Kate Miller, Coordinator of Athletics. This internship will be from September 9, 2015 through December 15, 2015.

IX. REPORTS

A. Committee Reports

X. OLD BUSINESS

A. Second and Final Reading of Revised Policies

The Administration recommends second and final reading of the following policy: (X, A)

#624 Finances: *Post-Issuance Compliance for Tax-Exempt and Tax-Advantaged Obligations and Continuing Disclosure Requirements*

XI. NEW BUSINESS

A. First Reading of Revised Policy

The Administration recommends a first reading of the following revised policy: (XI, A)

#127 Programs: *Assessment of Educational Program*

B. First Reading of New Policy

The Administration recommends a first reading of the following new policy: (XI, B)

#917.1 Community: *Title I Parent Involvement*

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT